

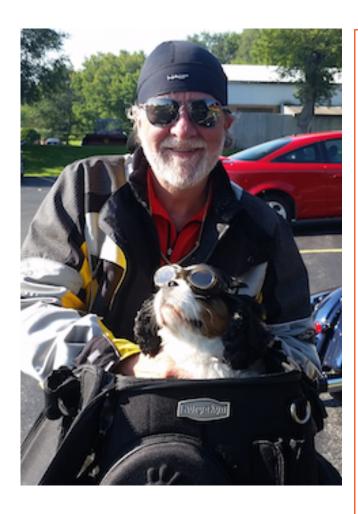
The Execution Tune-upTM

Getting from Vision to Execution





Bio



- 1980 UW-M Graduate
- 1983 Started ACG
- 1989 192 Inc 500
- 1990 Computer Show with Ram and Rom,
- First TEC meeting, 1/10/1991
- 1998 Revenue > \$50MM, 350+ employees
- 2003 ACG Sale
- 2004 Purchase Tranquilease, Earned 3 patents
- 2010-2012 Led 5 turnarounds
- Vistage Chair TEC 6/20, Northern Region Chair of the Year,
 2017
- 12 Growth Clients, 3 Boards
- Founded "Allied CFO's" Peer Group
- Corporate Anthropology, planning, adjunct member of executive team.





Let's do an Execution-Tune up!

Our Goal for today:

Take away at least one thing you can use in your organization

Provoke some thoughts on expanding your teams' leadership capacity

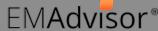
Provide some tools to help your organization become excellent at execution





Challenge: Identify one thing you will take from this and implement in the next month (Subject to the Vistage 24 hour Rule).



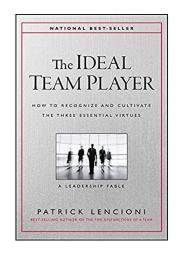


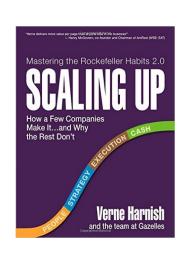


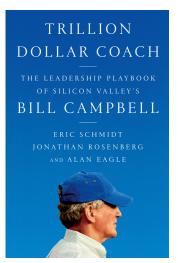
Reading List

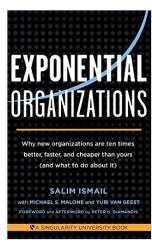
- Good to Great by Jim Collins
- The Advantage by Patrick Lencioni
- The Ideal Team Player by Lencioni
- The Five Dysfunctions of a Team by Lencioni
- The Hard Thing About Hard Things by Ben Horowitz
- Trillion Dollar Coach by Eric Schmidt
- Scaling Up by Vern Harnish
- Exponential Organizations by Salim Ismail
- American Icon by Bryce G. Hoffman

http://www.alliedcg.com/reading/













History

1997: Solutions at Work – Jim Alampi and partners, including associate Gino Wickman, begins to combine Harnish, Collins, and Lencioni work.

2000: Jim Alampi founds Execution Maximizer and begins award winning speaking run with Vistage.

2002-2016: Adds 6 former CEO Advisors to help more than 500 clients in North America and Europe.

2017: EM Advisor, Rom LaPointe acquires 80% of the business and becomes CEO.





Our Agenda Today

Barriers to Growth

Rockefeller Habits



Building your "A" Team

The Execution Roadmap



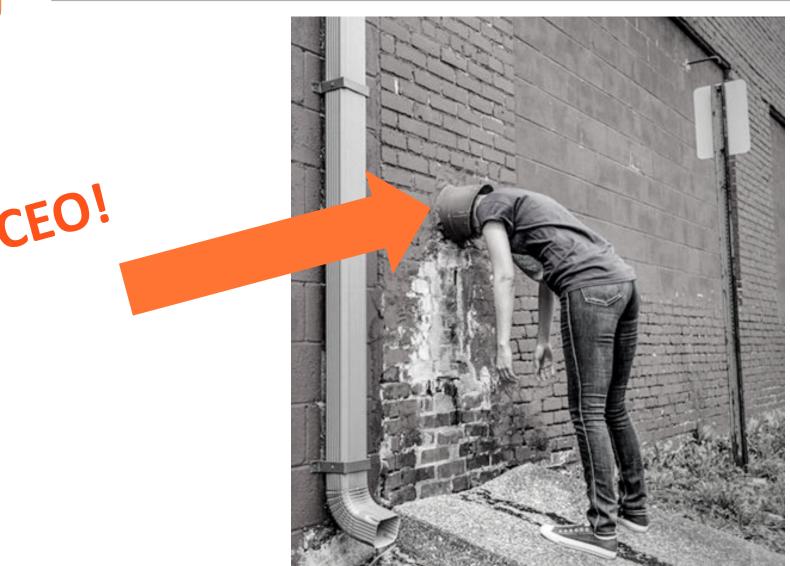








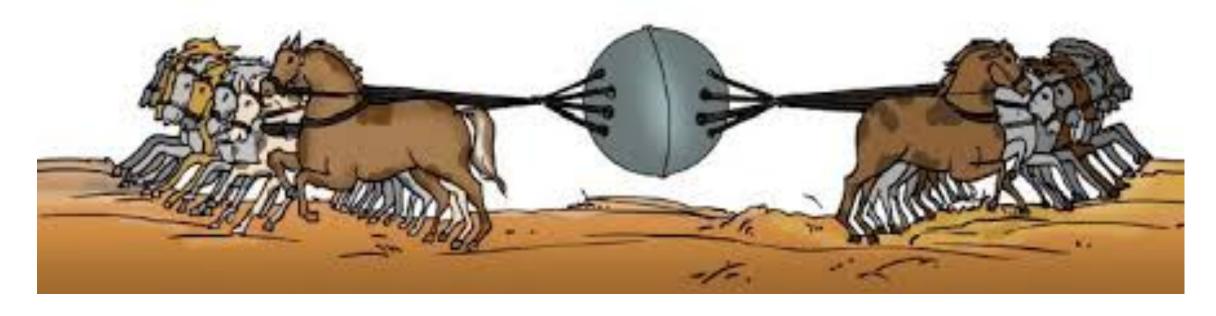
Have you Ever....



Felt Like this?







Does Your Team Act Like this?



Is There an Elephant in the Room?







How do you run your business?







Lifestyles of the Rich and Famous

Leave a Legacy

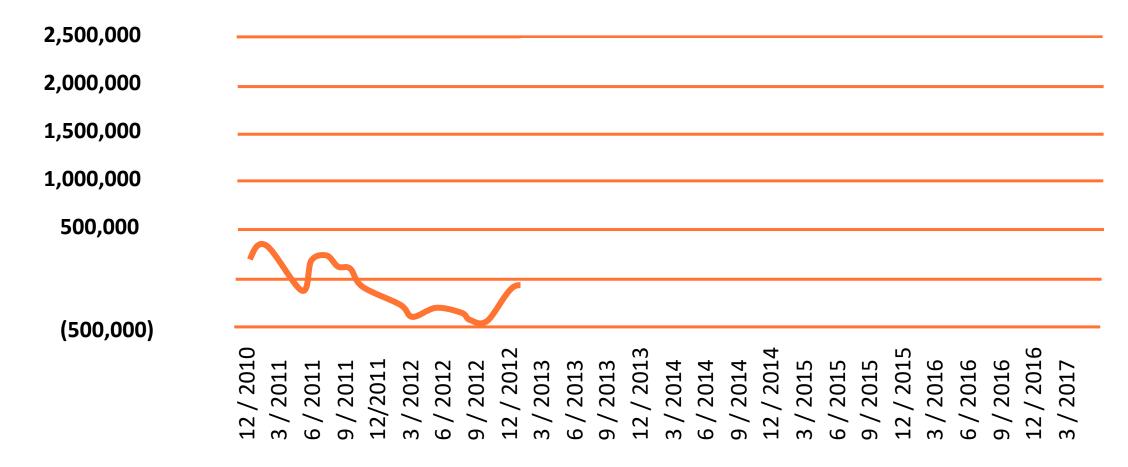
Built to Sell





OP for a "Lifestyle" Business

Operating Profit – 12MMT





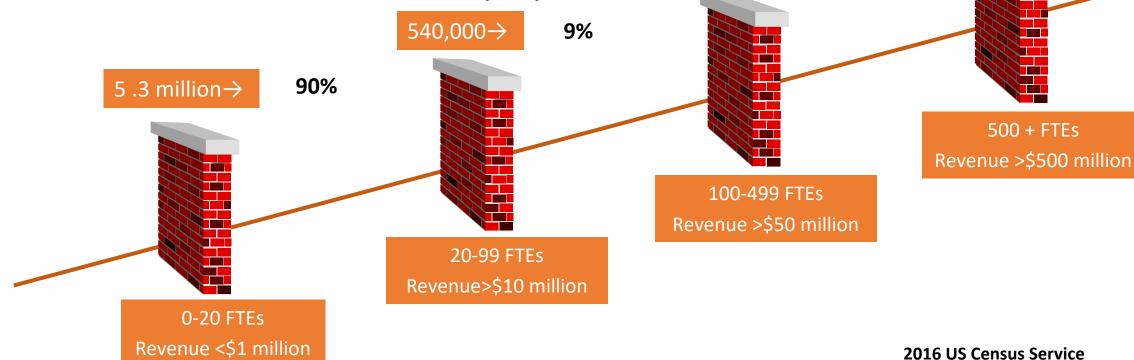




 30 million U.S. companies file business tax returns



96% have fewer than 10 employees





20,000 >

1.5%

91,000→

.03%

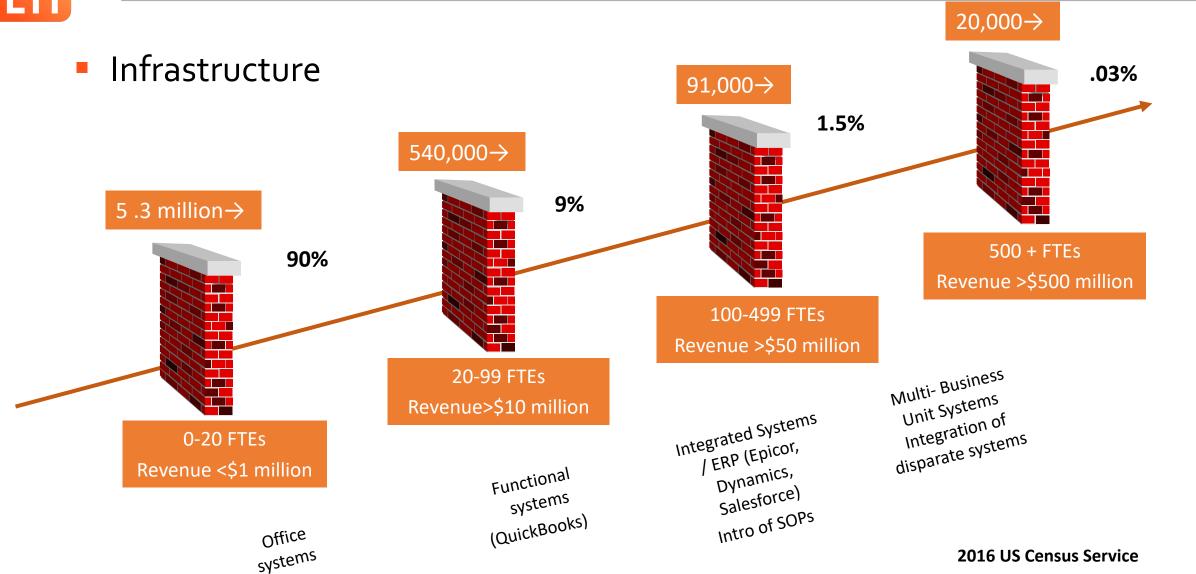


Infrastructure 20,000 > .03% **Business Focus** 1.5% 91,000→ Leadership 540,000*→* 9% 5 .3 million→ 90% 500 + FTEs Revenue >\$500 million 100-499 FTEs Revenue >\$50 million 20-99 FTEs Revenue>\$10 million 0-20 FTEs Revenue <\$1 million



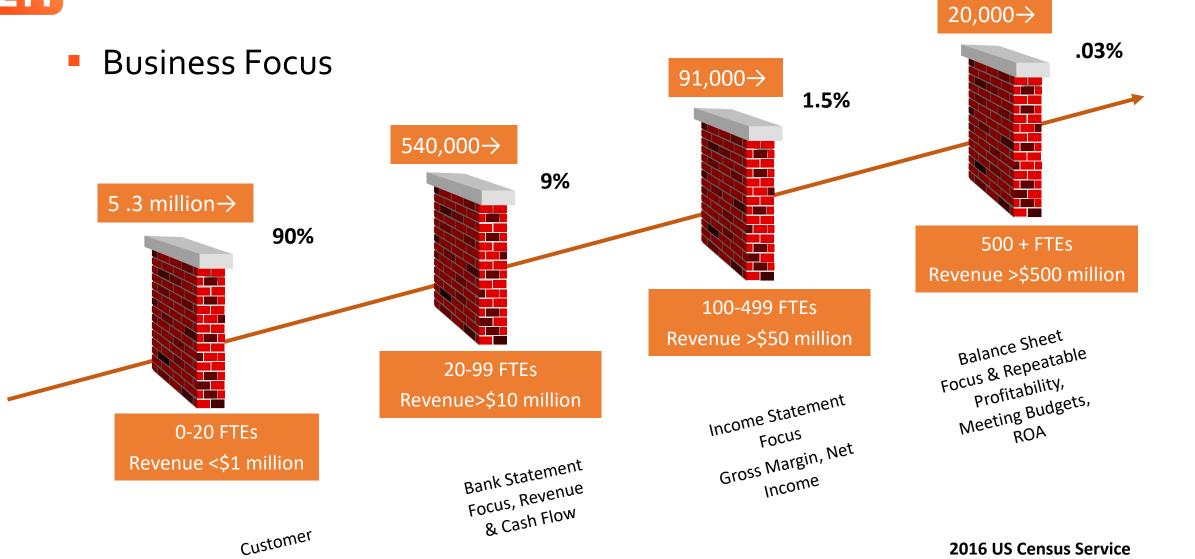
2016 US Census Service





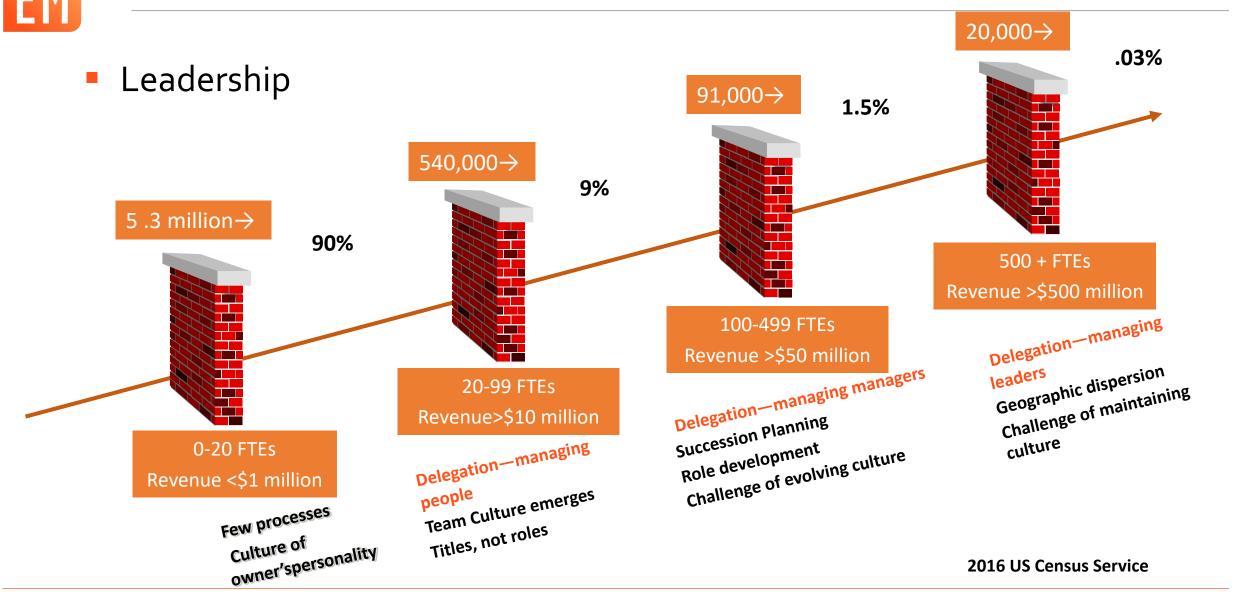
















Delegation

DILBERT























Delegation

- Pinpoint
- Feedback
- Risk Tolerance
- Recognition

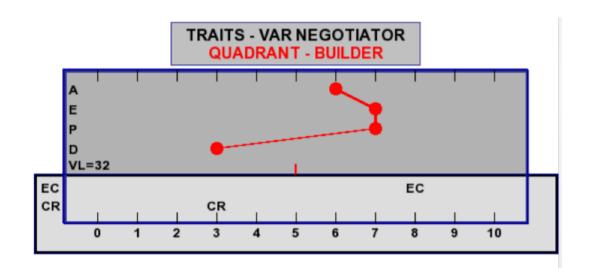
Great leaders delegate results, not tasks.

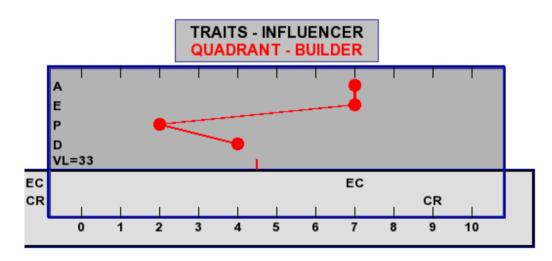


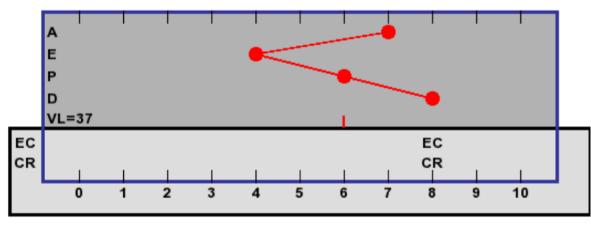


Delegation & Personality Type

Personality Impacts Delegation











Eric Coryell Delegation Matrix

Decision Level	Eric Coryell Delegation & Decision Tree Matrix
Level 1	Leader's Decision
Level 2	Owner's Decision, but must be discussed with leader first. Ultimately owner's decision
Level 3	Owner's Decision, but keep leader in the loop and with final outcome
Level 4	Owner's Decision. Leader doesn't need/want to know anything about it.

Entity & Decision Level	Owner	Decision Description
John (1) ELT (2)	Any ELT member	Change in GTM strategy
John (1) ELT (2)	Any ELT member	Change in people strategy (core values, purpose, bonus pool, etc)
John (2)	Bill	Change in health insurance or 401K provider
John (2)	ELT	Change in employment Req. Budget
Jill (1), Ryan (2), John 3	ELT	Change in CRM vendor or policies
John (3)	Kirk	Change Banks
Kirk (2) John (4)	Jill	Inventory purchases for stock > \$100,000

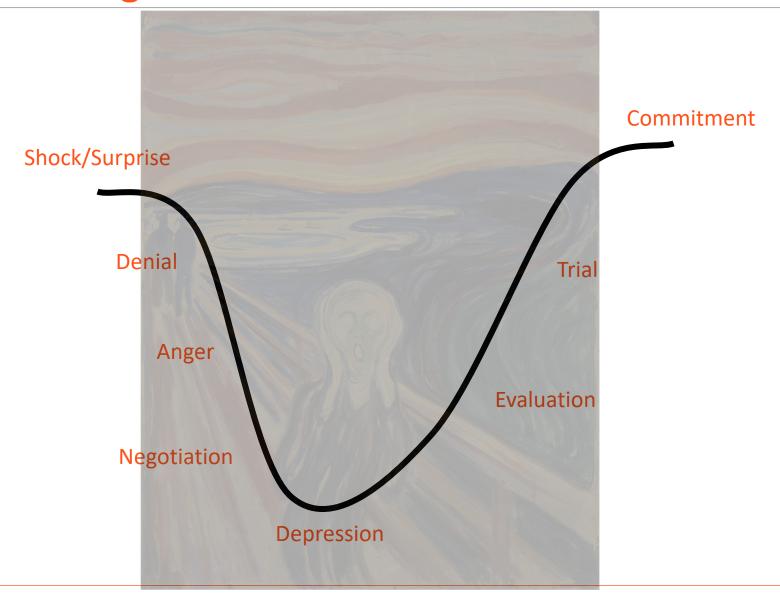








Change Management Curve







Break Time!







Overcoming Barriers to Growth

The good news is that there are some simple, practical habits that will help you **overcome** these barriers.

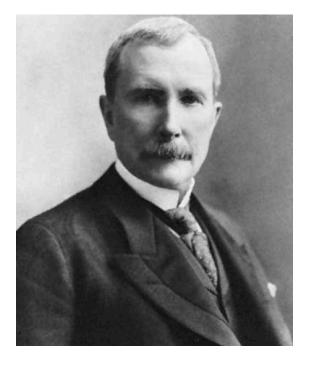




Strengthen Your Executive Team

- Priorities
 - Top 3-5
- Rhythm
 - Executive Team Meetings
- Data Driven
 - Metrics

Rockefeller Habits







Strengthen Your Executive Team

Habit #1: Priorities

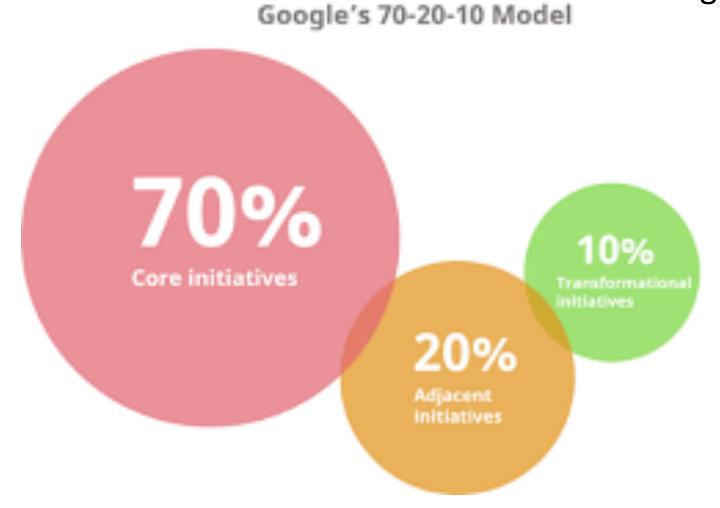
- Priorities are the basis for accountability for your organization
- Priorities have to start at the company level and cascade down
- Top 3 to 5 focus areas (max) and know #1
- For 10 Years, 3 years, One year, and next quarter
- For company / department / individual levels





Google Priority Model

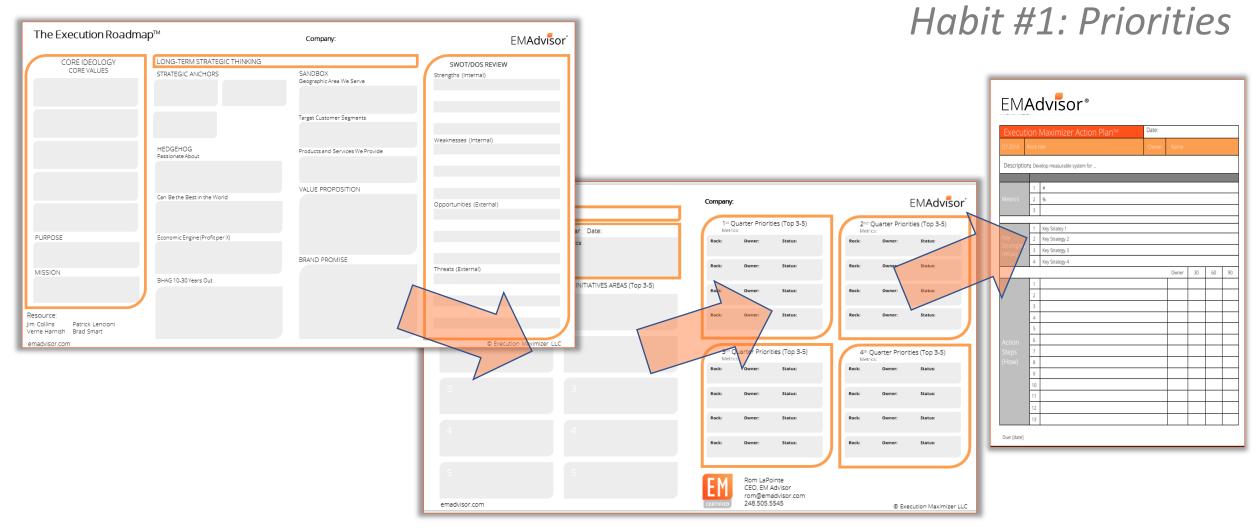
Google







Strengthen Your Executive Team







Strengthen Your Executive Team

Habit #2: Meeting Rhythm

- Annual executive team off-site: 2 days
 - Day One Vision and Long-term Thinking
 - Day Two--3-Year, 1-Year, 90-plan
- Quarterly executive team meeting: 1 day
- Monthly executive team meeting: ½ day
- Weekly executive team meeting: 1 -1½ hours
- Daily huddle: 15 minutes maximum

This structured rhythm utilizes only 5% of an executive team's total annual time!





Quarterly Meeting Offsite Agenda--Strategic

- Good news check-in
- Welcome kick off remarks--Leader
- Financial & KPI Walk Through
- Leadership Exercise
- Update on Rocks, On Track/Off Track
- IDS Issues for Quarter
- Other Issues
- Prioritize top 3 to 5 Q2 Rocks with accountabilities, metrics & dates
- Teamwork on strategic topics
- Commitments/cascading messages
- Wrap one sentence close

EM Tactical Weekly Meeting Agenda

- Same Day, Same Time, Start on time, End on time
- Good News Check-in, One Business, One Personal (5 minutes)
- Reporting (15 minutes) Scorecard on/off track, off-track moves to the issues list, Rock review, off-track moves to the issues list,
- Prioritize and Discuss Issues (60 minutes).
- To do's
- Cascading messages
- Meeting score and comments

Date:	Wednesday, June 24, 2015	Time: 08:30AM to 10:00AM
Continue de de		Characteristics and the state of the state o

Reporting (15 minutes):

hare good news; one personal item and one business item

Scorecard (On Track/ Off Track; Off Track Moves to Issues List) Rock Review (On Track/ Off Track; Off Track Moves to Issues List) Customer/Team Member Headlines (Good/Bad News; Bod to Issues List)

Review Last Week's To Do List (5 minutes):

Done/Not Done - Goal is 90% Done

#	Item	Who	Done	Not Done
1		Jim		
2		Bill		
3	Launch new Website landing page	Jason		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

Issues List (60 minutes):

Prioritize top three, the IDS, then next 3, then IDS.....)

#	Item			
1	Chicago Sales Leader quit, Replace?			
2				
3				
4				
5				
6				
7				
8				
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30				

Commit, Follow through, Deliver

Conclude (5 minutes):

Recap New To Do List (Not done from last week and To Dos from Issues List)

#	Item	Who	Done	Not Done
1	Hire Recruiter for Chicago Team Leader			
2				
3				
4				
5				
6				
7				
8				
9				





NEW YORK TIMES BESTSELLER

"In addition to being a fascinating and colorful read, this book is an indispensable guide to organizational change," - WALTER ISAACSON, from the foreword

TEAM

OF

TEAMS

NEW RULES OF ENGAGEMENT FOR A COMPLEX WORLD

GENERAL STANLEY McCHRYSTAL

U.S. Army, Retired

with Tantum Collins, David Silverman, and Chris Fussell



Value of the Daily Huddle

Transition Marineiron II C

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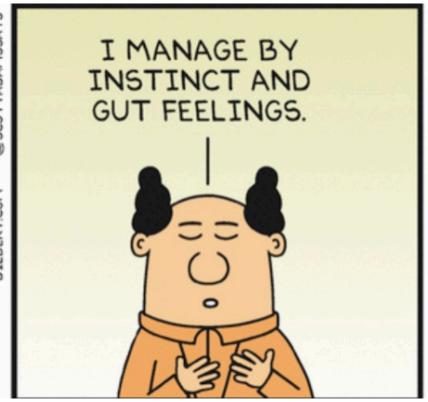


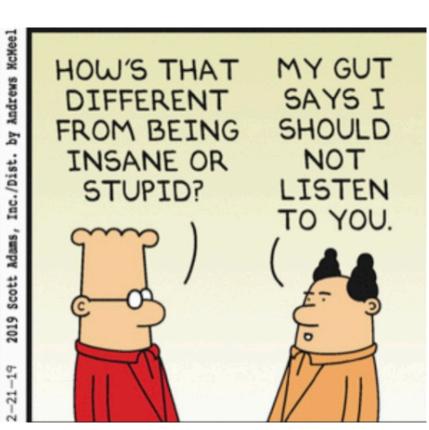




Rockefeller Habit #3--Data Driven







EMAdvisor®

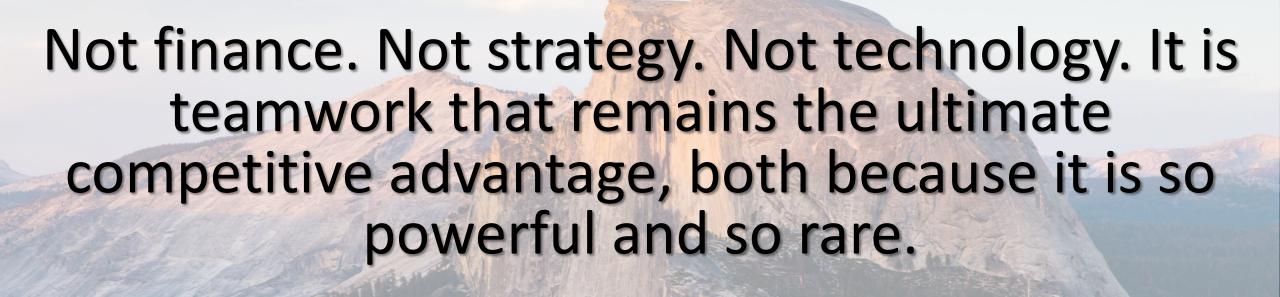


Strengthen Your Executive Team

Habit #3: Data Driven

- Standard Corporate Numbers
 - Financial and operational numbers/ratios
 - Rear-view look and final when you see them
- Smart Numbers—KPI's
 - Typically 1 2 in any organization
 - 12 TTM Revenue, EBITDA
 - Leading indicators what is around the corner?
 - Revenue per Employee
 - Price per X for commodities
- Critical Numbers
 - 1 or 2 numbers targeted to a critical business drivers
 - Top 10 Customers, 12 TTM this year to last year
 - NPD Revenue as % total revenue





- Patrick Lencioni





Leadership Team

An organization needs to be both to be successful.

SMART

Strategy
Marketing
Sales
Operations
Finance
Technology

HEALTHY

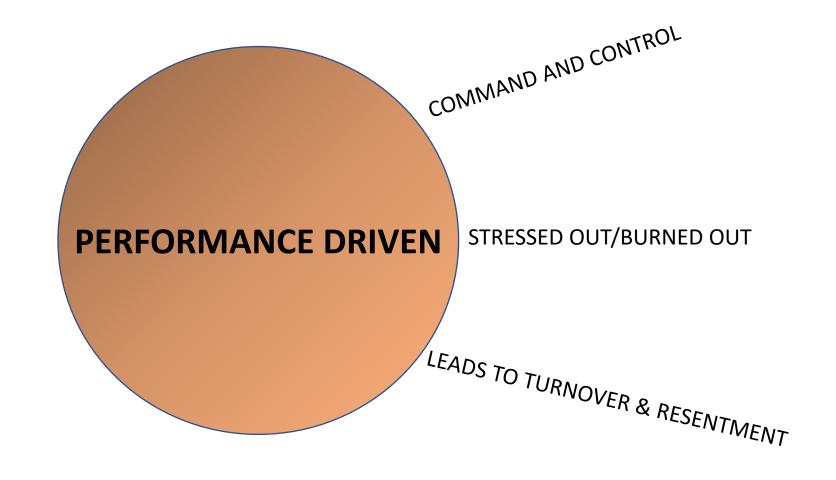
Less Politics
Less Confusion
Higher Morale
Higher Productivity
Lower Turnover



^{*} Source: The Four Obsessions of An Extraordinary Executive, Patrick Lencioni, The Table Group, Inc.



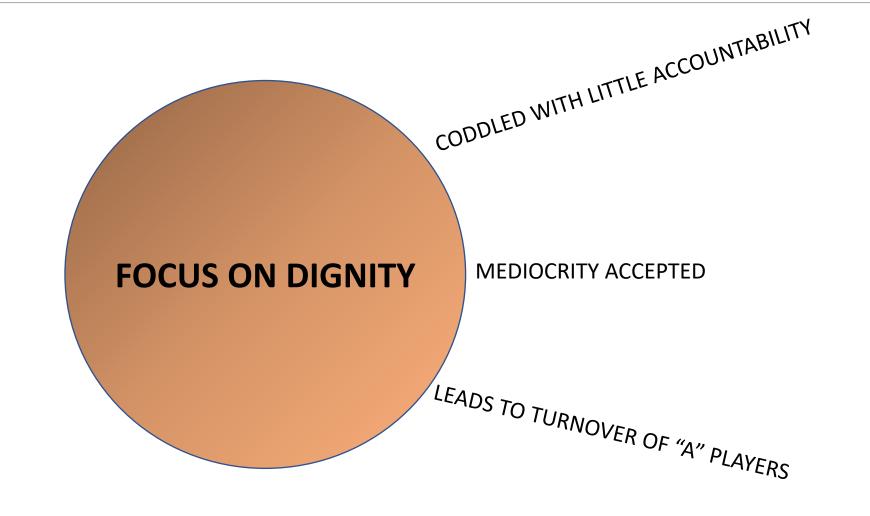
How Do You Run YOUR Business?







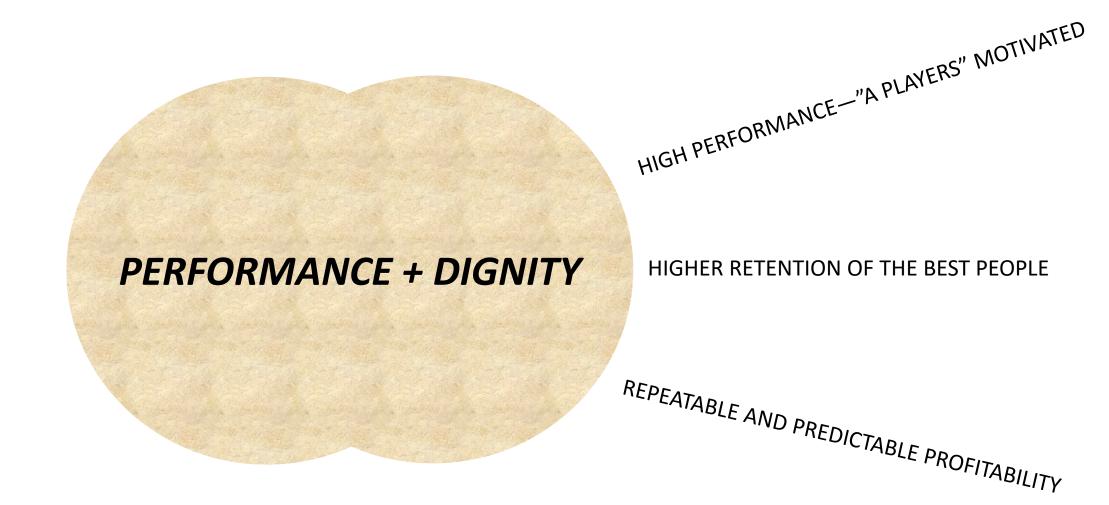
How Do You Run YOUR Business?







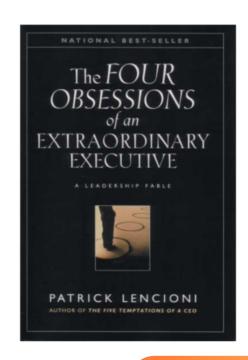
How Do You Run YOUR Business?







Leadership Team



1. Build and maintain a cohesive leadership team

The Four Obsessions

clarity through human systems

3. Over-

communicate organizational clarity

4. Reinforce

2. Create organizational clarity

* Source: *The Four Obsessions of An Extraordinary Executive,* Patrick Lencioni, The Table Group, Inc.









Creating Your A Team



"Don't create followers, create more leaders"

- Tom Peters





Creating Your A Team

- Define the role
- Assess, assess, and assess
 - Personality assessments
 - Industrial Psychologists
 - Interviews
- Spend time with your "A" team
 - Meeting Rhythm
 - 121 Meetings
 - Social
- Agree on definition of accountability
 - Metrics



Metiss Group™ Job accountability

ABC Company - VP, Sales Accountabilities

Accountability	Priority	Percent Time	Success Factors
Talent Management	1	30%	Demonstrated positive team interactions Team member goals met Team members demonstrate core values Zero avoidable turnover of "A" players Demonstrated team member growth Quarterly reviews conducted and documented timely Successful new hires; become "A" players Personal development plan achieved
Sales Management	2	25%	Develop sales strategy plan Increase consulting to 401k sales ratio Achieve sales goals Incentive plans aligned with strategic sales plan
Marketing Management Manage messages; strategies COI management Nurture leads; getting leads sales ready Identify new partners Support marketing team (remove obstacles, provide resources)	3	20%	Develop marketing plans Lead targets achieved COI lead targets achieved Demonstrated client and internal message awareness
Customer Retention Management Support CRM team (remove obstacles, provide resources) Select client ownership Develop retention plans and strategies Oversee processes Vendor/Partner Program management	4	15%	Increased clients' view of FOF as "partners" Client retention plans in place Measured success in Partner Program
Executive and General Administrative Activities Budgeting Business strategic planning Work with peers and departments Coordinate group activity Executive/management team member Executive team rock ownership Work with CRM system (Net Suite) Coordinate activity and KPI reports	5	10%	Positive team member feedback Positive management feedback Expenses within budget Reports meaningful, timely, and accurate







Creating Your A Team

- Define the role
- Assess, assess, and assess
 - Personality assessments
 - Industrial Psychologists
 - Interviews
- Spend time with your "A" team
 - Meeting Rhythm
 - 121 Meetings
 - Social
- Agree on definition of accountability
 - Metrics





Achieving Your Vision

The Execution Roadn	nap™	Company:	EMAdvisor
CORE IDEOLOGY	LONG-TERM STRATEGIC THINKING		SWOT/DOS REVIEW
CORE VALUES	STRATEGIC ANCHORS	SANDBOX Geographic Area We Serve	Strengths (Internal)
		Target Customer Segments	
			Weaknesses (Internal)
	HEDGEHOG Passionate About	Products and Services We Provide	
	, additional and a		
		VALUE PROPOSITION	
	Can Be the Best in the World		Opportunities (External)
PURPOSE	Economic Engine (Profit per X)		
		BRAND PROMISE	
MISSION			Threats (External)
Resource:	BHAG 10-30 Years Out		
Jim Collins Patrick Lencioni Verne Harnish Brad Smart			
emadvisor.com			© Execution Maximizer LLC

"It all starts with a vision (core ideology) combined with a specific plan and a process to execute that vision fail for lack of vision." –Jim Collins





Elements of Vision for the Organization

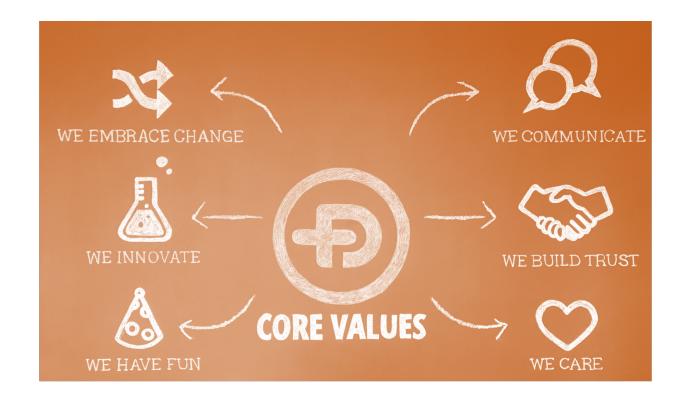
- The Key Elements of the Vision Component of Strategic Plans
 - Core Values--Observational
 - Purpose--Aspirational
 - Mission—Back of the Business Card
 - Strategic Anchors—Our Execution "Special Sauce"
 - Hedgehog—Our Key to Success
 - BHAG—10 Year Target
 - Value Proposition—Who do we Serve?
 - Brand Promise—For What will we be Remembered?





Core Values—Observed Behavior

- Guidelines to behavior
- Decision-making framework
- Hiring
- Annual performance appraisal









OUR WILL TO GROW DRIVES US TO DO IT BETTER

VALUES

Trust

We earn trust by having integrity, being accountable, communicating openly and developing our relationships and capabilities.

Teamwork

We work best when we are collaborating with each other.

Safety

We want everyone to finish their work, in the same condition they started.

Continuous Improvement

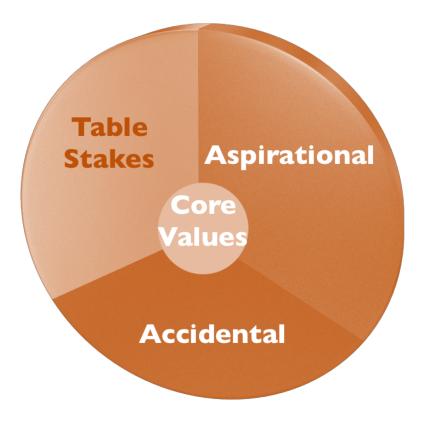
We strive to get better every day.





Core Values—Observed Behaviors



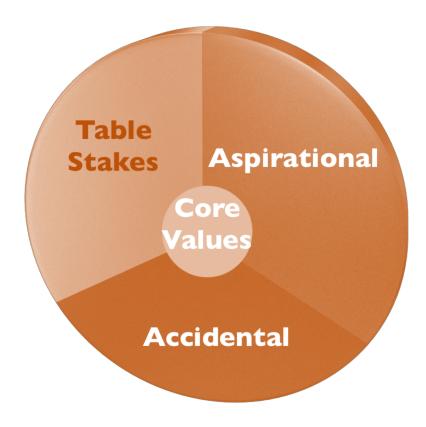






Core Values

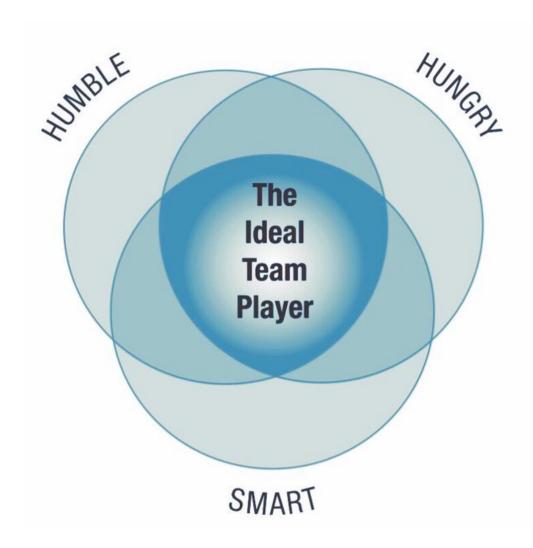








Core Values



The Table Group



HOW TO SPOT IDEAL TEAM PLAYERS

By Patrick Lencioni



W ith enough time, patience and attention from a good manager, almost anyone can learn to become a team player. I believe that.

Having said that, some people are better at teamwork than others. These are the kind of people who add immediate value in a team environment and require much less coaching and management to contribute in a meaningful way.

So, there are two obvious questions. What do these people look like? And how do we find them? As it turns out, they have three qualities or virtues in common: they are humble, hungry and smart.

Before I explain each of those virtues, let me explain how this theory came about. Like so many of my ideas, this one surfaced as a result of my work with

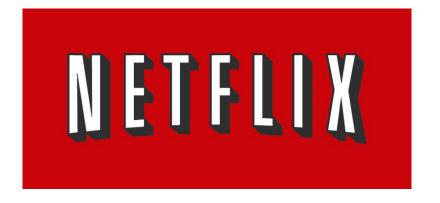
clients over the past twenty years. Whenever I worked with CEOs and their leadership teams to identify core values, I often was asked about the values of my own firm, The Table Group. When we revealed our three values, many of our clients would ask us if they could adopt those values for themselves.

Of course, we would say 'no,' explaining that they needed to come up with concepts that reflected their unique history and culture. We were a company oriented around teamwork and known for *The Five Dysfunctions of a Team*, so the values of humble, hungry and smart made sense for us. What we failed to realize was that our clients, almost all of whom were committed to the idea of teamwork, were drawn to our values because those were the building blocks of real team players. Once we realized this, the idea for this book was born.





Core Values



NINE CORE VALUES

JUDGEMENT COMMUNICATION IMPACT

CURIOSITY INNOVATION COURAGE

PASSION HONESTY SELFLESSNESS



Operationalize your Core Values Company Core Values Guide



Core Value	Supporting Phrases	What Does It Mean?	What Does It NOT Mean?	How It Shows Up	Why It Is Core
All In!	Show Up every day ready to do your best. Always strive to make yourself and others better. Good enough, isn't enough.	You are motivated and truly want to do great work and be an ambassador for the company. Delivering for clients (both internal and external) is priority.	Talking a lot. Actions matter more than words. Complacency.	You get excited about a project, you get lost in the moment/flow, you tell people outside of the company how much you like being a part of the team. You strive to learn more and excel in your career.	Our business process, budgets, and brand all rely on talented driven people to execute at a high level. People want to work with people who are passionate about what they do.

© Execution Maximizer LLC



Operationalizing Core Values

Core Value	Supporting Phrases	What does it mean?	What does it NOT mean?	How it shows up?	Why is it Core?	What Stories describe the core value
Help First	Rolling up your sleeves. Teamwork. Solve problems.	Go beyond your own job. Customers first.	Enabling bad behavior. Doing somebody's job for them.	Pick up litter off floor. Observant. Stepping "back". Willingness to pitch in .	Portrays Teamwork. Caring for others success.	
Do the Right Thing	Work safely. Keeping yourself and the company safe. Integrity. Doing right things right.	Living our core values.	Shortcuts. Unethical practices. Violating safety. Poor quality.	Less re-work, less loss time accidents, Risk management, speaking up, No retribution for speaking up. Builds trust with customers and employees. Growth.	Makes company better, hold ourselves accountable. Doing what is in company interest.	
Do What you Say	Accountability. Follow-thru. Dependable.	Commitment, Consistency	Lying, dishonesty, missing deadlines. Being over-extended. Backing off of commitments. Letting team down. inflexibility	Strong work ethic. Attendance. Deliverables . Results. Strong team member.	Makes the company stronger, creates better teams	
Humble Confidence	No task is too small. Acknowledging strengths weaknesses. Confident in our ability to achieve.	More about "we" than "me".	Conceit. Bragging. Meekness. Rejecting other's ideas. Disparaging competitors.	Hanging out on shop floor. Volunteering yourself. Admitting when you are wrong. Advocating for our company. Being a servant leader. Giving credit to team, rather than taking all the credit	Servant Leadership is the core of our culture	
Growth	Personal & professional, continuous improvement. Willingness to change, adaptability. Pushing thru barriers. Tenacity. Taking calculated Risks. Passion to keep going. Drive. Forward looking. Self motivated	Culture of Learning	Resisting Change. Pessimism. Lack of stability. Growth for growth's sake. Being a victim.	Hungry, ambition, hard-work. Dedication. Shares new ideas. Continuous learning. Growth mindset. Happiness. Selfassessment/reflection. Strategic Planning.	Grow or Die!	



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Purpose—Highly Aspirational, Inspiring

MTP (Massive Transformative Purpose)

- People need to serve a higher order
- Typically lasts the life of the leader/founder(s)
- Internal use, not a marketing slogan

MASSIVE

Audaciously big and aspirational.

TRANSFORMATIVE

Can cause significant transformation to an industry, community, or to the planet.

PURPOSE

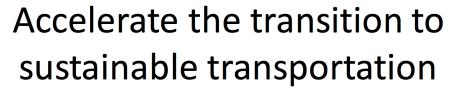
There's a clear "why" behind the work being done. Something that unites and inspires action.





Massive Transformative Purpose--Aspirational







Organise the worlds information



Ideas worth spreading



Radical breakthroughs for the benefit of humanity





Vision-Level BHAG

- It's clear and compelling
 - ✓ At least 10 years out
 - ✓ Requires thinking beyond current capabilities
- Beyond current trends, forces and conditions
- Gulp factor; audacious but not braggadocios
- Must reinforce core values, purpose and business fundamentals
- Center of Hedgehog







Alan Mulally

Former President & CEO
Ford Motor Company





" leading Together"

GP, BOD, LT, WT, CVE, BPR, S,P,P,P

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SKILLED AND MOTIVATED TEAMS

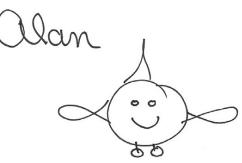




WORKING TOGETHER: PRINCIPLES, PRACTICES AND MANAGEMENT SYSTEM

- People first...Love them up
- Everyone is included
- Compelling vision, comprehensive strategy, and relentless implementation
- Clear performance goals
- One plan
- Facts and data

- Everyone knows the plan, the status, and areas that need special attention
- Propose a plan, positive, "find-a-way" attitude
- Respect, listen, help, and appreciate each other
- Emotional resilience trust the process
- Have fun enjoy the journey and each other





Does It Work?

Annual Revenue & Gross Profit Performance

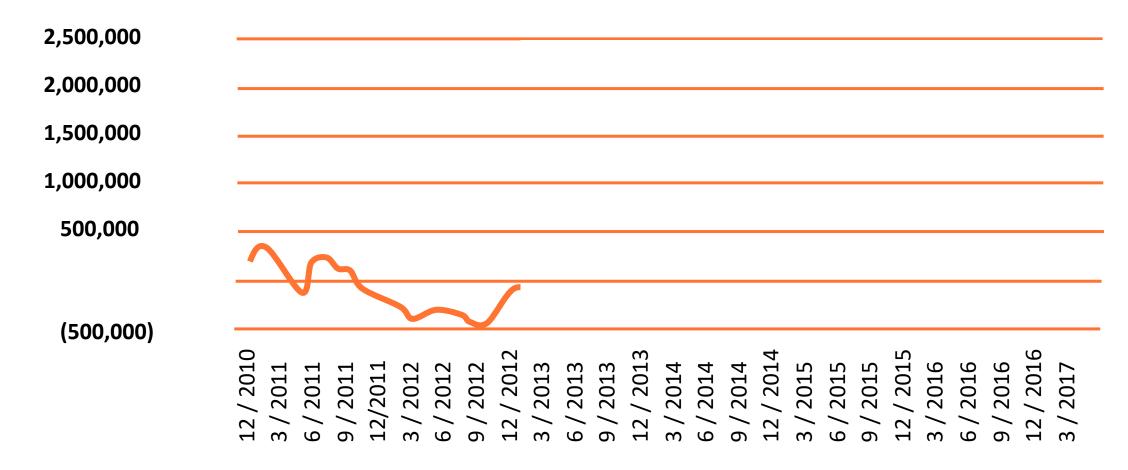






Does your net income look like this?

Operating Profit – 12MMT

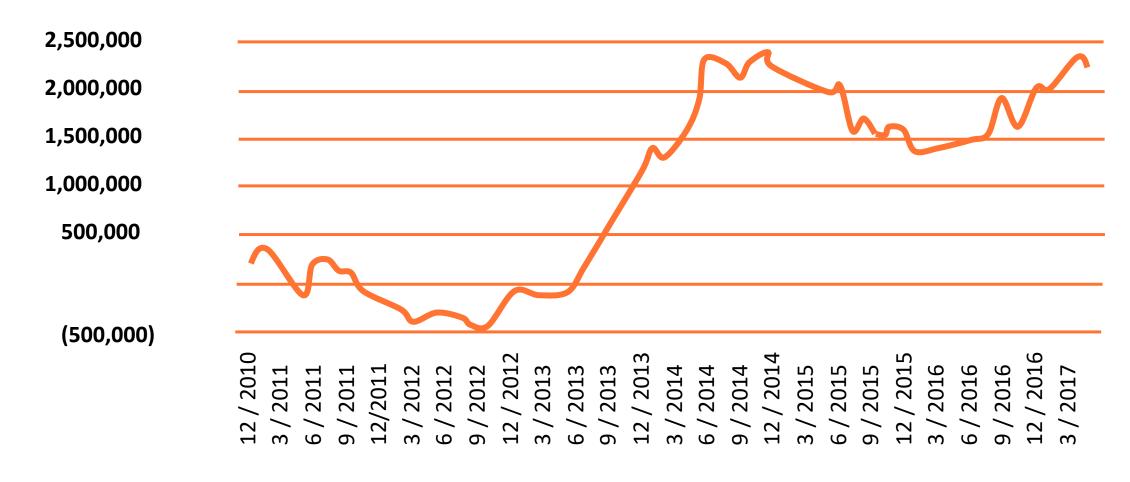






Does It Work?

Operating Profit – 12MMT







Execution Tune-up Wrap

- What's your 1 Thing?
- What worked?
- What would you improve?
- Value of your time 1-10?





Meeting Wrap Tool

What is your meeting rating today? 0-10	
Were your expectations met?	
What worked?	
What would you improve?	
What would you improve:	
One person I want to acknowledge (not in this room and	Who I would like to follow up:
not in my reporting area) is:	





Thank You



John Howman

262.724.6668 jhowman@alliedcg.com

